



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	St John College
Name of the head of the Institution	Mr Moameren Ao
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03862-248022
Mobile no.	9862498203
Registered Email	iqac@stjohncollege.in
Alternate Email	stjohncollegedimapur@gmail.com
Address	Diphu Road, Indisen Village
City/Town	Dimapur
State/UT	Nagaland
Pincode	797112
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	Mr Peter Banks
Phone no/Alternate Phone no.	03862248022
Mobile no.	9862498203
Registered Email	pb@stjohncollege.in
Alternate Email	office@stjohncollege.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://stjohncollege.in/basicpages/naac-accreditation-ssr">http://stjohncollege.in/basicpages/naac-accreditation-ssr</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://stjohncollege.in/basicpages/calendar">http://stjohncollege.in/basicpages/calendar</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.09	2018	03-Jul-2018	02-Jul-2023

### 6. Date of Establishment of IQAC

15-May-2015

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Research Methods (Arkotong	05-May-2018 1	41

Longkumer from University of Edinburgh as resource person)		
Ek Bharat Shrestha Bharat lecture program	29-Jun-2018 1	744
Seminar on Understanding Adolescents	10-Jul-2018 1	41
NAAC thanksgiving service	11-Jul-2018 1	785
Principal led workshop on Multiple Intelligence and different learning styles	11-Aug-2018 1	41
Research Colloquium Series	01-Sep-2018 6	42
Launch and running of certificated add on courses	04-Oct-2018 180	50
Awareness program on Child Abuse	29-Jan-2019 1	220
Motivational seminar from Dr Kotharpalli and Dr Nasreen, Physics PhDs from USA	23-Feb-2019 1	363
Sponsored Student Research Program	17-Oct-2018 180	10
Seminar on Children with Learning Disabilities (Lindsay Graham from UK as resource person)	20-Mar-2019 1	42

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	<a href="#">View File</a>
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<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
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**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Introduction of Research Colloquium to encourage faculty research and collaboration Sponsored research program for undergraduate students Launch of 5 certificate courses for students Launch of Earn while you learn initiative among students Increased participation in sports and other extra curricular activities.

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Increase engagement of staff/faculty in research	Introduction of Research Colloquium to encourage faculty research and collaboration. This is a regular event where faculty present their research to college community
Introduce certificate courses	Launch of 5 certificate courses for students covering subjects such as basic computing, psychological counselling, women's studies, etc.
Increase extra curricular activities for students	Through sports committee, student council etc., students participated in record number of intercollegiate events and competitions.
Develop research skills among students	Sociology department first in college to opt for final year dissertation project rather than regular exam paper. Also IQAC & Research committee implemented sponsored research projects for students - groups won sponsorship, each writing papers for publication, one presenting in state level seminar.
Implement biometric attendance tracking	All staff logging in using biometrics. Students using RFID cards.

No Files Uploaded !!!

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
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Governing Body	30-Sep-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	27-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Student records: student profile with emergency contact details etc., attendance (linked to RFID ID cards), academic performance, discipline, fee payments etc. Faculty records: Staff profile, contact details etc. Attendance (biometric logging) Library module integrated with MIS showing book records, late fines, etc.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Effective delivery of the curriculum is of utmost importance, as such the Administration and faculty follow well set out mechanisms to ensure that this is achieved. The college seeks to recruit the best faculty available aim to cultivate a strong work ethic amongst all staff for the benefit of students. The curricula as prescribed by Nagaland University are delivered by faculty guided by heads of departments, who in turn report to vice principal and principal. Timetables are laid out to ensure adequate contact hours are given, and progress reports are maintained by departments, and monitored by Vice Principal. Issues arising may be dealt with in department, or with support from Administration where required.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
certificate in Information and System Management		04/10/2018	90	Computer skills essential in many modern jobs.	Basic computer skills and abilities

			Knowledge of basic principals also needed for competitive exams	
Diploma in Web Design	04/10/2018	180	Web design is important for many businesses and a growing sector for future employment. Potential for entrepreneurship and self employment	Advanced computer skills. Javascript, html, css, etc.
Gender, Society and Mass Media	04/10/2018	90	Understanding of womens rights issues, understanding of mass media and interaction with society	Writing skills, critical analysis
Psychological Counselling	04/10/2018	90	Understand mental health issues, potential to develop interest in social work, psychiatry or other profession.	Understand mental health issues, be better equipped to support people with counselling needs.

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Mathematics	01/05/2018

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course

Number of Students

32

0

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Feedback from stakeholders is primarily gathered via online surveys which allows for statistical analysis. The data gathered on departments, for example, is anonymised and used to create a league table of departments that is privately discussed and key points for improvement discussed departmentwise. Where issues appear to be institution wide management may take steps and look to address root cause through faculty development programs or similar. Student and alumni feedback has been used to guide the administration when choosing where to allocate resources such that we can improve infrastructure in areas of most concern to the students. Feedback from alumni has been utilised to help us expand extra curricular programs and allow us to focus on skill development in areas they felt were missing when they entered the workforce or proceeded to higher education. Feedback on performance of faculty and other aspects of the institution management is also gathered continuously on an ad hock basis through friendly interaction with students and via suggestion boxes.</p>

**CRITERION II – TEACHING- LEARNING AND EVALUATION****2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA		490	385	381
BSc		420	370	363

**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2018	744	0	41	0	0

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
41	12	7	1	0	7

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentors operate in the college and students are split into groups and assigned a mentor who will guide them throughout their time as a student. The mentors roll is to advise and inspire the students to ensure that individuals reach their full potential. Mentors interact regularly with the students formally and informally throughout their time in the institution. Mentors have responsibility to guide the students academically, monitor their progress, check their attendance and provide counselling where necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
744	41	1:18

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	41	0	6	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	bsc	1st, 3rd, 5th	03/11/2018	12/11/2018
BA	BA	1st, 3rd, 5th	03/11/2018	12/11/2018
BSc	bsc	2nd	25/04/2019	03/05/2019
BA	ba	2nd	25/04/2019	03/05/2019
BSc	bsc	4th, 6th	25/04/2019	07/06/2019



BA	BA	4th, 6th	25/04/2019	07/06/2019
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution is always reviewing the process of Continuous Internal Evaluation. In this year as per directive/decision of IQAC the college made some reforms to the CIE process placing more emphasis on seminars and project work, and less on class tests. With the final exam following a fixed format the suggestion was made and adopted that internal marking should allow students to demonstrate more creativity so long as clear understanding learning outcomes was communicated.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared and kept up to date via the institution website. Major dates are marked at the outset of semester taking account of various public holidays, etc. The calendar adhered to as much as possible, accepting that adjustments may be necessary to accommodate unforeseen events.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://stjohncollege.in/semester-i-ba>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BSc		111	97	87
	BA		105	76	73

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Sociology	2	5.26
National	History	1	4.87

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

**No Data Entered/Not Applicable !!!**

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation drive	Red Ribbon Club / Hospital	6	23
EU outreach to local orphanage	Evangelical Union / ebenezer orphanage home	2	25
Motivational Lecture	IQAC / Mission Aviation Fellowship	2	60
Seminar on Sexual Reproductive Health and HIV/AIDS	Red Ribbon Club	6	700
Book Fair	Literary and Cultural Committee / Local book sellers	7	350
Smart Coach Super Smart contest	Smart Coach India	3	116
Marking of International Womens Day self defence training	Antiragging and Sexual Harassment Committee / Faith In Action	10	440
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
ek bharat shreshtha bharat	MHRD	Motivational awareness lecture	5	744
World Environment Day	Eco Club	Clean up and awareness campaign	12	740
International Day to Eliminate Violence Against Women	Antiragging and Sexual Harassment Committee	Awareness programme, poster competition, student pledge	4	700

International Womens Day	Antiragging and Sexual Harassment Committee	International Womens Day self defence training	10	550
Sexual and Reproductive Health Awareness Day	Red Ribbon Club	Seminar on Sexual Reproductive Health and HIV/AIDS	6	700

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
YouthNet	09/07/2018	Career guidance, soft skill training etc.	700
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15	11.75

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Class rooms	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
OSDM	Partially	1	2019

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
e-Books	3135000	5900	0	0	3135000	5900
e-Journals	6000	5900	0	0	6000	5900
Journals	5	500	0	0	5	500
Reference Books	114	25650	0	0	114	25650
Text Books	2909	1117580	230	26330	3139	1143910
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	33	1	33		1	5	12	20	
Added									
Total	33	1	33	0	1	5	12	20	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10	9	50	29

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Staff and students are encouraged to utilise the college facilities to the full potential by organising extra curricular activities outside of working hours. Maintenance is overseen by maintenance incharge who gathers reports from administration, heads of department, science lab assistants, and the maintenance committee. Collated reports of needs and requirements are presented to the director and chairman for approval. Once approved relevant repairs and/or augmentation is actioned promptly. Funding for majority of work comes from college funds and revenues with support from UGC and other funding agencies when granted. Library books and materials are purchased periodically and staff and students informed of new arrivals. Head of Departments are are consulted prior to making purchases to ensure that most appropriate texts and journals are purchased. Subscription to NList and access to National Digital Library made available to students and staff.

<http://stjohncollege.in/basicpages/campus-facilities>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Free Admission for Topper	1	7000
Financial Support from Other Sources			
a) National	Ishan Uday NER, National Scholarship for Minorities	24	370000
b) International	none	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Student Mentoring	07/05/2018	744	Internal college scheme
International Day of Yoga	21/06/2018	5	Sport Committee
Ek Bharat Shrestha Bharat lecture program	29/06/2018	744	IQAC
Mahatma Gandhi's 150th birth anniversary	02/10/2018	10	Raj Bhavan, Kohima
Sponsored student research program	04/11/2018	8	Internal college scheme to develop student research skills

Earn while you Learn	16/08/2018	50	Internal college scheme to develop entrepreneurial skills
Awareness program on Child Abuse	29/01/2019	220	Muktha Foundation
Seminar on Children with Learning Disabilities	20/03/2019	42	Department of Education
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Mentoring	0	744	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	3

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	53	BA	Economics, English, Education, History, Philosophy, Pol Sci., Sociology	Nagaland Uni, versity, Lumami, Unity College, Nef law college, NEHU, Bosco B.Ed college ...	MA, LLB, B.Ed,

2019	66	BS	Botany, Chemistry, Physics, Zoology	Nagaland University Lumami,NEHU Sai institute of Paramedical and Allied science dehradun St .Joseph University, Dimapur The Assam Royal Global University The oxford college of science , Bangalore Unity college of teacher education, dimapur, ...	MSc, B.Ed.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
3 Days college sports days	Institution	744
Self Defence Training for Girls	Institution	553
International Day of Yoga	Institution	5
Friendly Football Match	Institution	18
Freshers day festival	Institution	744
Literary and Cultural Day	Institution	744
International Day to Eliminate Violence Against Women poster competition	Institution	20
EU Talent Show and Battle of the Bands	Institution	40
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international



level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college maintains an active student council and system of class representatives tasked with organising events and activities for the benefit of the student community, and also gathering feedback and grievances from students. Students are nominated and elected to office in consultation with faculty and outgoing student council. Minimum requirements are placed upon candidates to ensure that student leaders are model candidates both academically and personally. The various student council members are given responsibilities to liaise and interact with the different committees and departments of the college to ensure smooth functioning and active student engagement in events and activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

627

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni held annual meeting and participated in 4 college events: 1. 16th August 2018, Freshers day college festival. A number of alumni were present to support activities of current students. 2. 7th December, EU Talent show and battle of the bands. alumni helped organise and judge 3. 14th December, Advent Christmas Alumni joined current students for Christmas celebration and meal. 4. 23rd 25th Jan 2019 Annual sports meet. Alumni volunteered to support organisation and smooth running of events.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Formulation of a strategy for effective delegation and decentralisation is an important quality of leadership. Input and suggestions are obtained from the faculty, various committees, students and stakeholders, incorporated into the strategic plans of the institution and operationalised through various individuals/committees. A number of responsibilities are given to Head of Departments, and also the various committees and bodies set up under the guidance of the IQAC group. Head of Departments are responsible for: Monitoring the day to day functionality of their departments, ensuring required materials are in stock and the library is up to date, identifying maintenance and repair requirements, and staff appraisals of faculty within the department. All faculty, departments, clubs and committees are actively encouraged to formulate

their own plans and proposals for activities and schemes that will uplift the college in various aspects.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The institution works hard to encourage faculty to develop personally and professionally and ensure that teaching and learning is of the highest quality. Staff are formally reviewed on a semesterwise basis by management or HoD, but also must undertake one informal peer review of another faculty member from outside of their department. The peer reviews are designed to encourage sharing of best practice and innovative teaching ideas among the faculty.
Research and Development	To encourage research among faculty the college has implemented a regular research colloquium where faculty present their ongoing research to the rest of the faculty and interested students. This is designed to encourage research, and also facilitate interdisciplinary input.
Curriculum Development	As the college is affiliated to Nagaland University there is limited scope for curricular development within the college, though a number of our faculty serve the university BUGS and contribute through that avenue.
Examination and Evaluation	Internal tests are carried out to ensure students are prepared for final exams, but the majority of internal evaluation is based upon project work designed to allow students more freedom to express their talents. Faculty are instructed to give clear constrictive feedback after any evaluation such that students may correct errors and progress.
Library, ICT and Physical Infrastructure / Instrumentation	Library is well stocked and updated annually with guidance from faculty. The college maintains subscriptions to a number of national and international journals and also access to NList and NDJ for eresources. Computer lab and projector facilities are available. Science labs are kept up to date and the recently constructed chemistry labs are of exceptional standard.

Human Resource Management	Recruitment of non teaching staff and teaching faculty is conducted by the senior management team with approval from governing body. Staff are reviewed periodically and where performance is not satisfactory guidance is provided. Departments are sufficiently staffed and teaching hours and workload monitored to follow UCG guidelines.
Admission of Students	Admissions are completed through submission of paper form only at present. Various schemes are in place to provide discounts to high achievers. Admissions completed on a first come first served basis and where seat allocation is full applicants may opt for another course. Staff are on hand to clear doubts and offer advice to applicants throughout the admission window.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Management utilises various etools to communicate effectively and maintain records. Staff and students admin is largely conducted through online management system including biometric attendance for faculty and RFID attendance logging for students.
Planning and Development	Google docs are utilised for effective collaboration on future plans and documents for release.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Seminar on Research		05/05/2018	05/05/2018	41	0

	Methods (Led by Arkotong Longkumer of University of Edinburgh, UK)					
2018	Seminar on Understand ing Adoles cents		10/07/2018	10/07/2018	41	0
2018	Principal led workshop on Multiple I ntelligenc e and different learning styles		11/08/2018	11/08/2018	41	0

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Seminar on Research Methods (Led by Arkotong Longkumer of University of Edinburgh, UK)	41	05/05/2018	05/05/2018	7
Seminar on Understanding Adolescents	41	10/07/2018	10/07/2018	6
Principal led workshop on Multiple Intelligence and different learning styles	41	11/08/2018	11/08/2018	6
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
35	6	7	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employee provident fund, free accommodation, campus security and services. free education for one child class AXII.	Employee provident fund, free accommodation, campus security and services. free education for one child class AXII.	Scholarship for merit students. Scholarships or individual payment plans arranged on case by case basis for students from poorer background.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College accounts are regularly audited internally and annually checked by external chartered accountants. Reports are regularly sent to Chairman to verify.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

25654913

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents association has supported the college in many aspects, offering help, support and suggestions with regards college development, and also issues such as absenteeism of selected students and smuggling of contraband (tobacco etc) to campus. Aside from parent teacher association meetings parents may interact on a semesterly basis with teachers and mentors to get updates on their wards progress and participation.

6.5.3 – Development programmes for support staff (at least three)

Peer to peer learning Training from management and others with regards use of ICT facilities, LMS etc. Self defence training for female staff given

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NAAC assessment highlighted lack of research culture as a significant issue. To this end the college has implemented regular staff research colloquium where staff present their research to faculty and interested students. This is designed to develop opportunities for collaboration, interdisciplinary research and a sense of pride among faculty. Additionally weve worked to encourage research from students. Sociology department became the first to adopt 6th semester dissertation option rather than a traditional taught paper so that students get a taste for research. This is supplemented by sponsored student

research projects. Students are encouraged to form small groups and develop research projects, the college then provides small funding to students to carry out work. One group went on to publish a paper and present their work at a national level conference at Dimapur Government College.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on Research Methods	15/03/2018	05/05/2018	05/05/2018	41
2018	Seminar on Understanding Adolescents	05/07/2018	10/07/2018	10/07/2018	41
2018	workshop on Multiple Intelligence and different learning styles	09/08/2018	11/08/2018	11/08/2018	41
2018	Research Colloquium Series (6 events held 2018 to 19)	23/08/2018	01/09/2018	30/04/2019	41
2018	Sponsored Student Research	21/09/2018	17/10/2018	30/04/2019	10

### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Certificate course in Gender, Society and Mass Media	04/10/2018	29/03/2019	9	0
International Day to Eliminate Violence Against Women	26/11/2018	26/11/2018	500	200

Sexual and Reproductive Health Awareness Day	23/06/2018	23/06/2018	504	202
International Womens Day self defence training	08/03/2019	08/03/2019	550	59

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
College hostel uses solar water heaters to generate hot water for students. Rainwater harvesting in place. Class reps and teachers are tasked with ensuring lights and fans are switched off after class to minimise waste of power. College building has ample natural light so lighting requirement is minimal through college hours.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Physical facilities	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	05/06/2018	1	Cleanliness and awareness campaign on World Environment Day	Cleanliness and local environmental protection	752
2018	1	1	22/12/2018	1	EU outreach to local orphanage	Poverty	25
2019	1	1	08/03/2019	1	Inte self defence training	Personal safety	550

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
handbook for students	27/04/2018	Students are all issued with a handbook upon admission that details issues around human values, discipline, antiragging policy,

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Seminar on Sexual Reproductive Health and HIV/AIDS	23/06/2018	23/06/2018	700
Orientation day for 1st Semester Students	04/06/2018	04/06/2018	304
Certificate course in Gender, Society and Mass Media	04/10/2018	29/03/2019	9
Certificate course on psychological counselling	04/10/2018	29/03/2019	19
Cleanliness and awareness campaign on World Environment Day	05/06/2018	06/06/2018	752
EU outreach to local orphanage	22/12/2018	22/12/2018	25
Awareness program on Child Abuse	29/01/2019	29/01/2019	220
Ek Bharat Shrestha Bharat exchange lecture program	29/06/2018	29/06/2018	744
Craft from Waste demonstration	20/06/2018	20/06/2018	500
International Day of Yoga	21/06/2018	21/06/2018	8
EU One day retreat	07/07/2018	07/07/2018	70
International Day to Eliminate Violence Against Women poster competition	26/11/2018	26/11/2018	700
RRC Blood donation	30/11/2018	30/11/2018	29
Flash mob, posters and activities marking Human Rights Day	11/12/2018	11/12/2018	22
College Sports week	23/01/2019	25/01/2019	744
seminar on E.waste recycling	15/03/2019	15/03/2019	700

## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Use of solar water heating, maintenance of botanical garden, tree plantation, eco club cleanliness drive, placement of separate recycling bins throughout the building.



## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1 Mobile phone ban 2 Sponsored student research

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://stjohncollege.in/sites/default/files/pdf%20docs/Best%20practices.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

St John College has a distinct reputation (along side the teaching of strong Christian values, and delivery of good results) is in discipline. The college maintains a discipline policy that is strict in certain aspects that we consider important for the provision of a safe and tranquil environment, minimising potential distractions from study, and promoting good life practices. Presently we refuse admission to latecomers in an effort to instil a good sense of punctuality in students and also maintain a ban the use of cell phones on campus. These policies sometimes garner more support from parents than students, but we do believe they are in the students' best interests. We have identified the cellphone ban as an example of best practice. The pros and cons of cell phone usage in class have been discussed for a number of years, but overriding message being projected by the scientific community is that even their presence is detrimental. This policy will be periodically reviewed, particularly considering whether smartphones could make up for our limited ICT infrastructure, but at present we feel justified in persisting. The policy to turn away latecomers is also important and unique (at least locally) to St John. Gates close to students shortly before morning assembly, and after this entry is granted only to those with specific permission. This policy has been implemented firstly to ensure that all students attend assembly and hear key announcements made, and secondly to create good habits in our students. There is a culture locally that is extremely forgiving of poor punctuality, this creates an unhealthy attitude towards timekeeping and ultimately leads to inefficiency. If our students are to become the leaders we wish then instilling such good habits and discipline is important.

Provide the weblink of the institution

[www.stjohncollege.in](http://www.stjohncollege.in)

## 8.Future Plans of Actions for Next Academic Year

Conduct National seminars and workshops Continue building strong research culture at both faculty and student level Provide more ICT facilities and training for staff Further strengthen student clubs to increase participation in extra curricular activities Uplift infrastructure and expand in key areas. Conduct more programmes for career guidance, sensitisation to issues of national and global importance, develop rounded citizens Conduct aptitude tests with new and existing student to guide career counselling. Strengthen and provide further training to the peer counselling team to develop stronger relationships between students. Prepare for switch to CBCS