

MINUTES

The meeting was called to discuss the upcoming non academic events and to chalk out dates for the events' happening

1. STAFF WORKSHOP: To be conducted on 7th of March'18 instead of 26th February'18 as the later is to be a non working day on account of State Assembly Election date falling on 27th of February'18.
2. CAREER GUIDANCE: For the outgoing students a career guidance session to be provided in the time period falling between after elections and before semester examinations.
3. INFORMAL PEER REVIEW: All the departments are expected to conduct informal peer review amongst them as per convenience of class timings.
4. STUDENT FEEDBACK: It was announced that the results of the students' feedback have been tabulated and the departments have been scored and ranked accordingly.
5. ALUMNI CONTRIBUTION: It was announced that the alumni have contributed Rs. 30,000 which will be used to construct cemented seating places in the college campus.
6. E.U NOMINATIONS: It was announced that E.U. executive members for 2018-19 have been nominated.
7. STUDENTS' COUNCIL NOMINATIONS: Students' Council handing over to take place on 3rd of March'18. So the process of nominations from IQAC and the three students' advisors and H.o.Ds to be completed before the end of the week.

PROPOSALS:

1. It was strongly proposed by all IQAC members that a resource person from outside the institution should conduct the workshop. Dr. Temsunungla and Mr.Mondal to work to arrange the same.
2. For career guidance also the IQAC will work on availing resource persons from outside the institution.
3. The H.o.Ds of every department to submit the dates for informal peer review to the IQAC.
4. H.o.Ds of every department to meet Mr. Peter Banks from 21/2/18 onward to collect the results of the students' feedback.
5. It was proposed that IQAC members will undertake the task of nominating members for the Students' Council on the present day.